



## **Understanding the safe handling of medication (CPD Certified) ONLINE**

### **Extra title field**

This is an online course, you can enrol and start at any time between the advertised start date and the end date.

### **How will the course benefit me?**

Are you looking to study a safe handling of medication course? This course covers legislation associated with handling medication; procedures for receiving, administering, handling, storing and disposing of medication; as well as looking at the most common types of medication that are administered to individuals in a care setting. The course is ideal for anyone currently working in a role where they need to administer medication, or for those who wish to progress into a role of this nature.

### **What will I learn?**

How to use the EQUAL online learning platform to complete tasks and assessments. Section 1: Understand the legislative framework for the use of medication in social care settings You will look at the legislation that governs the use of medication in social care settings in this section, as well as the different legal classification systems, policies and procedures and agreed ways of working that surround medication. Section 2: Know about common types of medication and their use This section covers the common types of medication and the conditions for which medication is prescribed. You will also look at the changes to an individual's physical or mental well-being that could indicate an adverse reaction. Section 3: Understand roles and responsibilities in the use of medication in social care settings You will look at the roles and responsibilities of those involved with prescribing and dispensing medication, as well as where the responsibilities lie in relation to over the counter medication. Section 4: Understand techniques for administering medication This section covers the routes by which medication can be administered, the different forms in which medication can be presented and the materials that can assist when administering medication. Section 5: Be able to receive, store and dispose of medication supplies safely In this section you will learn crucial skills, such as how to receive supplies of medication in line with agreed ways of working, store medication in a safe way and dispose of unused or unwanted medication safely. Section 6: Know how to promote the rights of the individual when managing medication This section looks at the importance of key principles that need to be considered when administering medication, such as consent, self-medication, active participation, dignity, privacy and confidentiality. You will also learn how risk assessments are used and how ethical issues relating to medication can be addressed. Section 7: Be able to support use of medication In this section, you will learn how to access information about an individual's medication, how to support an individual to use medication, how to address any practical difficulties when administering medication and how and when to access further information. You will also look at strategies to ensure that medication is used and administered correctly. Section 8: Be able to record and report on use of medication Once you have completed this section, you will know how to record and report on the use of medication, and will be able to report on any problems associated with medication, in line with your organisation's agreed ways of working.

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## **Career Opportunities**

This course supports progression onto a range of other CPD online courses. Or you may be interested in our range of online Level 2 vocational courses that are also on the EQUAL online learning platform.

## **Assessment / Exam**

You will complete online evidence demonstrating how you meet the course criteria. The average time to complete this online course is 2- 6 hours you may however complete in more or less time. It will depend on your commitment to the course. You will receive instant feedback from auto marked assessments. At the end of the course you will receive a your personalised Official CPD certificate

## **Entry Requirements**

Spoken and written English at Level 2 and be a confident IT user - experience in using web-based learning would be beneficial. You will also need to be motivated to undertake personal study. You will need an email address to use the EQUAL online learning platform

## **Additional Material Cost**

To fully participate in this fully online course you will need: - a PC/laptop/tablet with a fully updated browser (preferably Google Chrome) you will need access to a reliable internet connection.

## **Health & Safety**

You will be need to be familiar with staying safe while learning online. Before you commence your course you will need to complete the online safety modules <https://www.learnmyway.com/subjects/online-safety/> . You can register for free using our log in 3453711. You will need to use your personal email to account to to access the EQUAL secure online learning platform. Depending on the course you are enrolled for you may need a private space while participating in the online part of the course.

## **How will the course be delivered?**

You must have access to the internet and a suitable device, preferably a PC or laptop to enable you to access the EQUAL online learning platform. You will be given access to online materials which will take you step by step through the course and help you to develop independent learning skills. All assessment answers are submitted through the EQUAL online learning platform