*ESOL - Level 2 Vocational Support

Extra title field

In order to ensure the safety of staff and learners, the way we can provide courses in the Autumn Term has changed. See details below. There may be further changes if Government and Public Health advice changes.

How will the course benefit me?

This short course is suitable for second language speakers of English who are enrolled on a vocational class including Childcare, Teaching Assistant, Business, Interpreting or Counselling courses and need to improve their English language knowledge and skills, to enable them to support them on their vocational course. In addition to language development you will also work on your digital skills. Please note this course may be delivered online initially and some sessions may be recorded. To access it, please see IT requirements below.

What will I learn?

The class will mainly focus on improving reading and writing skills as well as grammar and vocabulary at a high-intermediate level. You will read, understand and discuss ideas presented in a range of texts, as well as produce writing, such as progress reports and job or course application letters. You will develop your sentence grammar including a range of compound and complex structures. Your tutor will discuss and agree with you any individual topics you wish to cover as part of your individual learning plan. You will also improve your IT skills, including learning how to use Google Education Suite and how to use online meeting platforms and observe online meeting etiquette: how to switch your camera off and on, mute yourself, use chat facility and interact online with your peers

Career Opportunities

At the end of the course your tutor will advise you on your next step. This may be to ESOL or English course or a vocational course.

Assessment / Exam

Throughout the course your tutor will assess your work and skills by regular homework, tests, tutorials and observation. You will have an Individual Learning Plan (ILP) that you will maintain with personal targets that you will be working towards. During the first 2 weeks, your learning and level, as well as your attendance, punctuality and commitment to learning will be assessed to make sure this is the right course for you. If your assessment shows that you are at a different level, then your tutor will recommend the most suitable course for you to transfer to. If your attendance and punctuality is erratic then you may not be able to continue on the course

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Entry Requirements

• You will need access to the internet and a suitable device to access online learning, preferably a laptop. • You will need to attend a short induction session on using online learning and Google for Education Suite • You will need to be enrolled on a vocational class. • You will need to have a high - intermediate level of English language knowledge and skills. • You will need to be able to work independently completing course work by given deadlines. • You will need to agree to attend the whole course and have 90% attendance. • You will enjoy participating in class discussion and activities and commit to personal study of at least 2 hrs a week. • If progressing from another course you will have: o shown the necessary commitment to learning by achieving at least 80% attendance o passed any tests or assessments (if appropriate) o very good punctuality o regularly completed homework.

Additional Material Cost

To fully participate in this class online/classroom based learning you will need: • A computer/laptop/tablet with a fully updated browser (preferably Google Chrome). Your device will also need a microphone, and preferably a camera • A reliable internet connection • A folder, A4 lined paper and a notebook. You can use our Learning Resource Centre for free (printing costs apply).

Health & Safety

• You will be issued with a photographic ID card and lanyard which must be worn at all times in our buildings. You will need your ID to get into the building. • You will be expected to follow the social distancing arrangements in place for the safety of staff and learners see our guide to social distancing for further information. • You will be issued with a Redbridge institute Google account which is to be used while you are on the course. • You will also be expected to be familiar with staying safe while learning online. You should not use your personal email account to access our Google system under any circumstance. • Depending on the course you are enrolled for you may need a private space while participating in the online part of the course. Your tutor will advise. Standard teaching room low level risks

How will the course be delivered?

This course may be delivered online initially, using Google Education Suite, in line with current restrictions. You will need to attend an IT induction on using Google Education Suite at the Institute and have access to the internet using a suitable device, preferably a laptop to enable you to work with online materials confidently. At induction, you will be issued with a Redbridge institute Google email account. Learning online will include video conferencing with your tutor and your peers, taking part in group discussions, watching videos, using other online resources e.g. Learn My Way. Please note that the tutor may make recordings of some parts of the sessions When restrictions are lifted, the course will probably continue to be offered using blended delivery: some course time online and some in the classroom. You will be able to take part in face-to face instruction; your tutor advising when you start the classes and as the course continues and as government advice changes. You will participate in a variety of whole class, paired, group, individual activities and discussions, working alongside other members of the group. You will be working from multi-media resources including books, handouts, presentations and real-life resources. You will also using online resources e.g. websites and Google Education Suite.