



***ESOL - Entry 1 (A)**

Extra title field

In order to ensure the safety of staff and learners, the way we can provide courses in the Autumn Term has changed. See details below. There may be further changes if Government and Public Health advice changes.

How will the course benefit me?

Please note that because of current restrictions, this course is planned to be delivered mainly in a classroom, but may be delivered partly online as well. This 15-week beginners' ESOL course is for people who do not have English as their first language. You will improve your language skills in speaking and listening; reading and writing and your confidence to use English in life and at work. You will also improve your IT skills.

What will I learn?

You will learn how to improve your speaking and listening; reading; writing and grammar skills needed for everyday life and employment at Entry 1 level. Your tutor will discuss and agree with you any individual topics you wish to cover. You will also improve your IT skills, including learning how to use Google Education Suite; send emails and how to use online meeting platforms and observe online meeting etiquette: how to switch your camera off and on, mute yourself, use chat facility and interact online with your peers

Career Opportunities

At the end of semester A course you may be able to progress to Semester B for the next 15 weeks if your assessment shows that you are progressing at the right level and your attendance, punctuality and homework are very good. On this course you may be able to take a Speaking and Listening ESB ESOL Skills for Life qualification at Entry 1 if you are ready. Your tutor will advise you on your next step.

Assessment / Exam

During the first 2 weeks your learning and level - as well as your attendance, punctuality and commitment to learning - will be assessed to make sure this is the right course for you. If your assessment shows that you are at a different level, then your tutor will recommend the most suitable course for you to transfer to. If your attendance and punctuality is not good, then you will not be able to continue on the course. During this 15-weeks' course you will be assessed by your tutor to ensure you are progressing at the correct level. You may be able to progress onto the next 15-week course at the end of which you may be able to take an Entry 1 Speaking and Listening ESB ESOL Skills for Life qualification. During this course your tutor will assess your work and skills by regular homework, tests, tutorials and observation. You will have an individual learning plan (ILP) that you will maintain with your tutor with

tutorials and observation. You will have an individual learning plan (ILP) that you will maintain with your tutor with personal and class targets that you will be working towards.

Entry Requirements

- You will need access to the internet and a suitable device to access online learning, preferably a laptop
- You will need to attend a short induction session on using online learning and Google for Education suite
- You must be able to listen, understand and follow verbal and visual instructions
- You will have been assessed and demonstrated that you have the potential to pass any assessments and exams at this level
- You will be able to attend on time and stay for the whole of each session
- You will attend the whole 15-week course; have 90% attendance and spend a minimum of 2 hrs a week on self-study outside the classroom
- You will agree to take any exams and assessments you are entered for
- If progressing from another course you will have: - shown the necessary commitment to learning by achieving at least 80% attendance - passed any tests or assessments (if appropriate) - very good punctuality - regularly, completed homework.

Additional Material Cost

To fully participate in this class online you will need: • A computer/laptop/tablet with a fully updated browser (preferably Google Chrome). Your device will also need a microphone, and preferably a camera • A reliable internet connection To take part in classroom-based learning you will need..... • A folder, A4 lined paper and a notebook.

Health & Safety

You will be issued with a photographic ID card and lanyard which must be worn at all times in our buildings. You will need your ID to get into the building. Any Health & Safety issues? You will be expected to follow the social distancing arrangements in place for the safety of staff and learners. You will be expected to follow the social distancing arrangements in place for the safety of staff and learners (see our guide to social distancing for further information). You will be issued with a Redbridge Institute Google account which is to be used while you are on the course. You will also be expected to be familiar with staying safe while learning online. Under no circumstances should you use your personal email to access our Google system. Depending on the course you are enrolled for, you may need a private space while participating in the online part of the course. Your tutor will advise. Standard teaching room low level risks

How will the course be delivered?

This course is planned to be delivered in a blended way both at our Gearies/Mildmay centre in a classroom and online. You will need to attend an IT induction on using Google Education Suite at the Institute and have access to the internet and a suitable device, preferably a laptop to enable you to also access online learning confidently. Sessions may be recorded to enable blended delivery. At induction you will be issued with a Redbridge Institute Google account. This course may be delivered partially online initially, using Google Education Suite, in line with current restrictions. Learning online will include video conferencing with your tutor and your peers, taking part in group discussions, watching videos, using other online resources, e.g. Learn My Way, and the tutor may make recordings of some parts of the sessions. When restrictions are lifted you will be expected to take part in a variety of whole class, paired, group, individual activities and discussions. You will be asked to complete 'homework' that will help you to work independently and develop your skills. You will be working from multi-media resources including books, handouts, presentations and real-life resources. You will also be able to use online resources (e.g. Google drive, BBC Nexus, YouTube and other websites). Blended learning will continue to be a feature of this course. This will include some course time online as well as in the classroom. Your tutor will advise when you start the course and as it continues and government advice changes.